



Frank M. O'Connell  
Revenue Commissioner

State of Georgia  
Department of Revenue

Kerry Herndon  
Compliance Division Director

## MISCELLANEOUS SALES EVENT

### INSTRUCTIONS:

- 1) Complete seller's information.
- 2) Complete event information.
- 3) Report the amount of taxable sales. If no taxable sales are made, a zero should be entered on this line.
- 4) Collect Georgia sales tax at the rate of the jurisdiction in which the event is held. Report the amount of taxable sales made and sales tax collected.
- 5) Pay to the GEORGIA DEPARTMENT OF REVENUE, by check or money order, the amount of sales tax collected.  
**DO NOT SEND CASH.**
- 6) If you are registered with the STATE OF GEORGIA for SALES AND USE TAX and will include these sales on your regular return, please provide your sales tax number: \_\_\_\_\_ - \_\_\_\_\_.

<b>1. SELLER'S NAME</b>	
<b>SELLER'S ADDRESS</b>	
<b>SELLER'S TELEPHONE NUMBER</b>	<b>SELLER'S E-MAIL ADDRESS</b>
<b>2. NAME OF EVENT (IF APPLICABLE)</b>	<b>DATE OF EVENT</b>

<b>JURISDICTION OF EVENT</b>		<b>TAX RATE OF JURISDICTION</b> (Sales tax rate charts are available on the Department's website, <a href="https://dor.georgia.gov">https://dor.georgia.gov</a> .)	
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<b>3. TAXABLE SALES</b>		<b>4. TAX COLLECTED</b>	
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### 5. AT THE CLOSE OF THE EVENT, THIS FORM AND ALL TAXES COLLECTED MUST BE:

☐ Returned to the Revenue Agent on duty.     ☐ Mailed within 3 days to the address below.

Should you have any questions, please contact:

**Georgia Department of Revenue**

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Authorized Agent for State Revenue Commissioner

**TELEPHONE NUMBER:**

**EMAIL ADDRESS:**

**DATE:**